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PLAN FOR CONFERENCE,
EXPLOITATION OF DOCUMENTS IN JAPAN

A conference consisting of two phases will be conducted between 29 August and 3 September 1945 for the purpose of clarifying the current document exploitation procedure with respect to Japan and achieving greater unity of effort between the War Department, the Navy, the theaters and other interested agencies.

The first phase will devote itself to determining the policies and interests of the Army Ground Forces, Army Service Forces, Army Air Forces and the Navy. The second phase will present the conclusions of the first phase to interested civilian agencies and to Allied interests.

Representatives:

U. S. Navy
Army Ground Forces
Army Service Forces
Army Air Forces
Military Intelligence Service
War Department Intelligence Collection Committee

(Phase two only)
War Office (British - Canadian)
State Department
Office of Strategic Services
Foreign Economic Administration

Conference Officials:

Chairman	Colonel S. P. Marland, Jr.
Executive Chairman	Major Wm. M. Stremlau
Secretary	Captain Won L. Chan

AGENDA

1. Statement of Mission and conference procedure by chairman.
2. Discussion of PACMIRS
 - a. Redistribution and reinforcement
 - b. Modifications of present service in view of changing impetus
 - c. Capabilities and limitations under anticipated large volume of material

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- d. Acceptances of recommendations from representatives on improving service in long-range plan.

3. Collection of Documents

- a. Discussion of Plan Blacklist

- b. Diagram flow under blacklist plan

- c. Discuss field representation planned by various agencies attending conference and resolve a plan for field representatives to coordinate selection and flow through PACMIRS forward echelon.

- d. Discuss target books in terms of documents in support thereof.

4. Routing of Documents through Washington

- a. Discuss present status of WDC in view of Navy limitations.

- b. Determine an acceptable marking system for expeditious routing to serve interests of agency concerned.

- c. Reinforce communications and transportation facilities now in effect.

5. Exploitation by Interested Agencies in USA

- a. Consideration of central research library situation where agencies can avail themselves of documents and translators without awaiting the processing of entire documents.

- b. Establishment of archives at Camp Ritchie for research

- c. Other means of dissemination without complete translations

6. Publications and Reports

- a. Determine suitability of current procedure

- b. Establish plan for priority of making complete translations

- c. Determine long-range estimates on type and quantity of translations desired by using agencies.

7. Findings

- a. The conclusions of the conference will be prepared in the form of a report, with distribution to all participants.

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b. Those findings which pertain to the theater will be prepared in a recommendation to Chief, MIS, for instructions to be issued accordingly to the Supreme Allied Commander in the field.